



NFF DOCTORAL COURSE PROGRAMME

As from spring 2014 NFF (Nordic Academy of Management) has initiated a program that provides financial support to selected doctoral courses in the Nordic countries.

The program extends the effort that NFF is putting on in supporting Ph.D. students. It is an addition to the well-received PhD Workshop that is held bi-annually in connection with the main NFF conference. NFF provides support to Universities or Business Schools that are members of NFF and are willing to offer a Ph.D course that is open for Ph.D. students from all the Nordic countries, esp. from NFF member Institutions.

The Course Format is that of an intensive course, lasting three to five days, granting a minimum of 6 ECTS and maximum of 7,5 ECTS. The courses shall always be offered in English and hosted by the institutional member that has applied for support. Doctoral students from NFF institutional members take priority in those courses. Doctoral students from NFF institutional members take priority. A maximum of 15 NFF sponsored students are admitted per course. Optional: A minority of the course participants could be nationals from non-NFF countries. It is also a requirement that the teachers of the course come from at least three of the Nordic countries, preferably from NFF member institutions.

APPLICATION

An institution wishing to offer a course within the NFF Doctoral Course Programme shall submit a proposal to the NFF secretariat (harpadis@hi.is) for the consideration of the NFF Board.

The following shall apply:

- 1) Proposals must be submitted by 1st October for courses to be offered the following calendar year.
- 2) Proposals shall include a course description stating
 - a. the name and credits (ECTS) of the course
 - b. the aim of the course,
 - c. learning objectives,
 - d. learning material,
 - e. method(s) of examination.
- 3) The course proposal shall state the location of the course and a preliminary budget.

- 4) The proposal shall include the names and titles of the head of course and the two faculty members from NFF member institutions.
- 5) The proposal shall include a brief outline of how the applying institution plans to market the course and the target number of students on the course.

FINANCIAL SUPPORT

- 1) The host can claim €500 per course day (maximum €2,500)
- 2) The host can claim €175 per course day and doctoral student belonging to a member institution.
- 3) The host can claim €1,000 per course and person for a maximum of two faculty members employed at an NFF member institution, each coming from two different countries other than the host country.
- 4) The host is responsible for supplying student and external faculty accommodations and lunches.
- 5) The PhD student must pay for travel to host institution.
- 6) The host must pay the faculty members' travels to and from the NFF member institutions.
- 7) NFF does not provide financial support towards faculty members remuneration.

Please submit a proposal to the NFF secretariat (harpadis@hi.is) if you wish to offer a course within the NFF Doctoral Course Programme. Proposals must be submitted by 1st October 2015 for courses to be offered in 2016.